

Nationwide Business Savings change of business details form

Please use this form if you'd like to change your business/organisation registered name and/or registered address or correspondence address. You'll need to provide us with at least 5 days' notice of your change and we may need to ask for evidence. The change will only be made effective once we have what we need.

Once you've completed and signed the form, just post the original to us at **FREEPOST NATIONWIDE BUSINESS SAVINGS TEAM** (no further address details are needed, just write the address in CAPITAL LETTERS).

If you've got any questions, or would like to know what evidence may be required, please contact us on 0800 66 55 11.

We're here to help Monday to Friday, from 9am to 5pm, except bank holidays.

Before you complete this form, please see how Nationwide uses your information by visiting nationwide.co.uk/privacy

Section 1: Existing account holder details					
Your business/ organisation name:					
Existing account number:					
(please note, you only need to provide ONE of your account numbers. If you have multiple accounts the changes will be made to all of your accounts for this business/organisation.)					
Section 2a: Change of Business or Organisation name					
Please only complete this section if you'd like to change your business or organisation's registered name . If you're not changing your registered name , please leave this section blank.					
Business/Organisation registered name:					
Effective date: DDMMYYYY					
Section 2b: Change of Business or Organisation type					
Please only complete this section if your business or organisation has changed type . If you haven't changed entity type, please leave this section blank.					
New organisation type: Sole Trader Partnership Limited Company PLC Charity (unincorporated) Charity (incorporated)					
Club (unincorporated) Club (incorporated) LLP Other					
Old organisation type: Sole Trader Partnership Limited Company PLC Charity (unincorporated) Charity (incorporated)					
Club (unincorporated) Club (incorporated) LLP Other					
Change of registration number:					
Current number					
Changing business/organisation type may effect your organisations' membership of Nationwide Building Society. Please see Section 4 for more details					

Section 3a: Change of Registered Address

Please only complete this section if you are changing your business or organisation's **registered address**. If you're not changing your **registered address**, please leave this section blank. **New registered address for the business or organisation**

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Business/Organisation registered address:	Number or name	
	Address 1	
	Address 2	
	Town/City	
	Postcode	
	Country	
Effective date:	D D M M	YYYY

Section 3b: Change of Correspondence Address

Please only complete this section if you are changing your business or organisation's **correspondence address**. If you're not changing your **correspondence address**, please leave this section blank.

New correspondence address for the business or organisation					
Business/Organisation correspondence address					
	: Address 1				
	Address 2				
	Town/City				
	Postcode				
	Country				
Effective date:		YYYY			

Section 4: Signatures

MEMBERSHIP

- 1. If I am making this application on behalf of a body corporate (whether on its own behalf or as a trustee), including an LLP or a charity which is a body corporate, or an individual acting as a 'bare trustee' (or, in Scotland, a 'simple trustee') for a body corporate, I understand that the account will be a deposit account with Nationwide and will not give membership rights in Nationwide
- 2. If I am a sole trader, partnership (but not an LLP) or unincorporated body (and not a person acting as a 'bare trustee' (or, in Scotland, a 'simple trustee) for a body corporate),

I understand that the account is a share account with Nationwide and that, upon opening the account, the account holder will become an investing member of Nationwide. By submitting this application, I agree that I will be legally bound by Nationwide's Rules (a copy of which is available at nationwide.couk) and charitable assignment scheme when the account is opened unless (i) I have been a member of Nationwide continuously since 2 November 1997 or (ii) I fall into a special group which is excluded from the scheme; if the scheme applies to me:

- I will become a member of the Nationwide Foundation if I am not a member already. The Foundation is a registered charity and is a focus for Nationwide's charitable giving;
- I agree with you and with the Foundation to assign to the Foundation my rights to any windfall benefits (e.g. money or shares) I might otherwise have received in the unlikely event that you transfer your business to a company.

The terms binding me to the scheme are set out under the heading "Membership and Charitable Assignment" in the Business Savings General Terms and Conditions. Please sign this form in line with your existing account mandate. If you have more than four authorised signatories, please print another copy of this form.

I/We the authorised signatories give our authority for the above changes to be made to the above accounts in line with the changes outlined in this Change of Business details form.

I/We the authorised signatories confirm that the information contained in this form is true and correct.

I/We undertake to advise Nationwide of any change in circumstances which affects my/our tax residency status or causes the information contained herein to become incorrect.

	First Authorised Signatory	Second Authorised Signatory	Third Authorised Signatory	Fourth Authorised Signatory			
Name							
Signed							

FOR OFFICE USE ONLY								
ТҮРЕ	SIGNATURES		MANDATE		KEYED BY	CHECKED BY	DATE	

Nationwide Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 106078. You can confirm our registration on the FCA's website **fca.org.uk**.

Nationwide's head office is at Nationwide House, Pipers Way, Swindon, SN38 1NW.

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