

# Fire Safety Policy Statement

**This policy applies to all Nationwide employees, contractors and temporary agency staff.**

Nationwide aim to comply with the requirements of relevant Fire Safety Regulations and all other current applicable fire safety standards.

We commit to providing a working environment that supports the fire safety of employees, members and third parties. Nationwide, with the help and support of the NGSU, work to develop and promote effective policies and practices. You have an active role in managing fire safety.

**The overall responsibility for fire safety precautions sits with the Chief Executive and Directors and are exercised through the Chief Safety Officer and other competent persons.**

As a business we recognise that incidents can occur and it's our responsibility to ensure that there are appropriate management controls in place to investigate.

Fire legislation requires everyone including the management team and third-party contractors to work together to reduce or eliminate fire risks at work.

The identification, assessment and control of fire risks are a managerial responsibility of equal importance to all others. Also, you must take all reasonable steps to ensure your own personal health and safety, that of your colleagues, our members and third-party contractors. This includes completing the Health and Safety and Fire Safety e-Learning as a 'New Starter' and annually.

**Property Services have the responsibility for providing a safe and secure physical environment.**

We'll regularly communicate with you, providing opportunities to raise issues with the health and safety team, or with your NGSU safety representative to take matters forward. Priority will always be given to identifying, investigating and controlling the risks involved.

We'll ensure that you receive training information and guidance appropriate for your role and responsibilities

By working in partnership with West Midlands Fire Service there is an agreed approach to fire safety management ensuring that appropriate policies, procedures and governance structures are in place to meet legislative and best practice requirements. We'll consult with the NGSU in the making and maintenance of effective arrangements for fire safety. We'll provide such resources, financial and otherwise, necessary to meet our responsibilities.

**It's important that everyone understands their obligations under this Fire safety policy as these are key in ensuring we can protect the health and safety of everyone who works at Nationwide.**

**This policy always applies and will be reviewed annually so that it remains appropriate and current.**

This policy is supported and implemented through the following documents:

- **Fire Management Strategy**
- **Fire Safety Management System**
- **Fire Safety Structure and Organisation**
- **Fire Safety Roles and Responsibilities**
- **Fire Safety Guidance**