

Nationwide Building Society
Nationwide House
Pipers Way
Swindon SN38 1NW

Adding another card holder to your account

This tells you the next steps to set up an additional card holder on your credit card account.

Please complete the form and bring it to a branch

Both you and the person to be added need to complete the enclosed form and take it to one of our branches.

- **If the person being added already has a Nationwide account:** they don't need to come to the branch with you.
- **If the person being added does not have a Nationwide account:** They will need to come into branch with you **and also bring proof of their identity.**

For a list of what proof of ID we accept, including how each should be shared with us, visit nationwide.co.uk/identification

If you are not able to get to a branch

You can post the completed form to us at the address on the right. Again, if the person you're adding doesn't have a Nationwide account, we'll need to see **original versions of their ID**, not photocopies. Documents posted to us will be returned within seven days of us receiving them.

If ID is needed but the person you're adding doesn't have any, contact us

It's not always possible to confirm ID over the phone, but if you have any questions about this letter or there is any reason they cannot provide the ID we need to see, call us on the number opposite.

Nationwide Credit Card Team

How to add a card holder

Complete the enclosed form then bring it into branch.

If you can't get into branch, post your form back to us.

We'll also need ID if the person you're adding doesn't have a Nationwide account

Contact us

Chat to us in the **internet Bank** or **banking app**

Call **0800 30 20 11**

Pop in to see us
in any branch

Credit Card: Addition of card holder



Building Society

- Before you complete this form, please see how Nationwide uses your information by visiting nationwide.co.uk/privacy
- This form will be scanned electronically; please write inside the boxes in BLOCK CAPITALS using black ink as this will help us to process your request faster. Please DO NOT cross out any sections that you do not need to complete
- The additional card holder must be aged 18 years or over.

Account Holder's Details (TO BE COMPLETED BY ACCOUNT HOLDER)

Last 4 digits of card number (the account to which additional card holder is to be added)

Title (please mark X in the box that applies to you or state your title)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Please enter ALL forenames

Surname

Date of birth

Permanent residential address

Property number

Street

Town

Postcode

Contact phone number

E-mail address

Please tick the box to request and authorise Nationwide Building Society to issue additional cards on my account as detailed below ☐

Card holder to be added (TO BE COMPLETED BY ADDITIONAL CARD HOLDER)

Title (please mark X in the box that applies to you or state your title)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Please enter ALL forenames

Surname

The name on the card will consist of your title, initials, and surname. If you also want to include your first name(s) please tick here ☐

Date of birth

Nationality
(required for regulatory reasons)

Permanent residential address

Property number

Street

Town

Postcode

When did you start living there?

If you have lived there for less than 3 years, please mark X in this box and provide your previous address overleaf ☐

E-mail address

Mobile number

We'll use this information to get in touch with you about this request, and also to help keep the account safe. For example: we might text you a security code when you're making a purchase.

Signatures

ACCOUNT HOLDER TO SIGN

- I agree to the addition of the above named person as a card holder.
- I understand that I am responsible for the use of additional credit cards and that I am liable for all transactions made using these credit cards.
- I will ensure that the additional card holder is aware of the credit card agreement and will keep to its terms.

Signature of account holder

PLEASE SIGN WITHIN THIS BOX

Date (please write INSIDE the boxes)

ADDITIONAL CARD HOLDER TO SIGN

- I agree to comply with those parts of the credit card conditions which apply to an additional card holder.

Signature of card holder to be added

PLEASE SIGN WITHIN THIS BOX

Date (please write INSIDE the boxes)

Office use only

Account holder

Signature checked

Employee signature

ID confirmed on Portrait

Employee signature

P number

P number

Prefix

Prefix

Card holder to be added

Customer checklist

- ☐ Valid card number
- ☐ Account holder details and contact number
- ☐ Card holder to be added details including:
 - Address
 - Date of birth
 - Contact number
 - Email address
 - Previous name and address if applicable
- ☐ Account holder to sign
- ☐ Additional card holder to sign