



Nationwide Building Society
Nationwide House
Pipers Way
Swindon
SN38 1NW

nationwide.co.uk
0800 055 66 11

Thank you for asking to add an additional card holder to your account.

We've included a form with this letter that will need to be completed by both you, the account holder, and the person you want added as a card holder, then returned to us.

If the person you want added as a card holder already has an account with us, we shouldn't need to see any identification (ID), so just pop the completed form in the post to us at the above address and we'll get them added to your account and their card posted to you. This will take 14 to 17 working days to do. If, for any reason, we do need to see ID, we'll write to them separately about what else is needed.

If the person doesn't have any other Nationwide accounts, then we will need to check some ID first. They'll need to send us their proof of ID in the post along with the completed form. Once we've checked it, we'll return it to them.

If for any reason they'd rather do this in person, they can visit us in branch. As long as they bring their ID and the completed form with them, there's no need for you to come along too. For a list of what proof of ID we accept, including how each should be shared with us, visit nationwide.co.uk/identification

Thank you for being a part of our Society.

Your Nationwide Credit Card Team

Credit Card: Addition of card holder



Nationwide Building Society

- Before you complete this form, please see how Nationwide uses your information by visiting [nationwide.co.uk/privacy](https://www.nationwide.co.uk/privacy)
- This form will be scanned electronically; please write inside the boxes in BLOCK CAPITALS using black ink as this will help us to process your request faster. Please DO NOT cross out any sections that you do not need to complete
- The additional card holder must be aged 18 years or over.

Account Holder's Details (TO BE COMPLETED BY ACCOUNT HOLDER)

Last 4 digits of card number (the account to which additional card holder is to be added)

Title (please mark X in the box that applies to you or state your title) Mr Mrs Miss Ms Other

Please enter ALL forenames

Surname

Date of birth

Permanent residential address Property number and/or Property name

Street

Town Postcode

Contact phone number

E-mail address

Please tick the box to request and authorise Nationwide Building Society to issue additional cards on my account as detailed below

Card holder to be added (TO BE COMPLETED BY ADDITIONAL CARD HOLDER)

Title (please mark X in the box that applies to you or state your title) Mr Mrs Miss Ms Other

Please enter ALL forenames

Surname

The name on the card will consist of your title, initials, and surname. If you also want to include your first name(s) please tick here

Date of birth Nationality (required for regulatory reasons)

Permanent residential address Property number and/or Property name

Street

Town Postcode

When did you start living there? If you have lived there for less than 3 years, please mark X in this box and provide your previous address overleaf

E-mail address

Mobile number

We'll use this information to get in touch with you about this request, and also to help keep the account safe. For example: we might text you a security code when you're making a purchase.

Signatures

ACCOUNT HOLDER TO SIGN

- I agree to the addition of the above named person as a card holder.
- I understand that I am responsible for the use of additional credit cards and that I am liable for all transactions made using these credit cards.
- I will ensure that the additional card holder is aware of the credit card agreement and will keep to its terms.

Signature of account holder

PLEASE SIGN WITHIN THIS BOX

Date (please write INSIDE the boxes)

ADDITIONAL CARD HOLDER TO SIGN

- I agree to comply with those parts of the credit card conditions which apply to an additional card holder.

Signature of card holder to be added

PLEASE SIGN WITHIN THIS BOX

Date (please write INSIDE the boxes)

Office use only

Account holder	Signature checked <input type="text"/>	P number <input type="text"/>	Prefix <input type="text"/>
Card holder to be added	ID confirmed on Portrait <input type="text"/>	P number <input type="text"/>	Prefix <input type="text"/>

Customer checklist

- Valid card number
- Account holder details and contact number
- Card holder to be added details including:
 - Address
 - Date of birth
 - Contact number
 - Email address
 - Previous name and address if applicable
- Account holder to sign
- Additional card holder to sign