

Client(s) name(s)	Dependants (Numbers & ages)
Address (inc. postcode)	Case ref no.
Date	Agency postcode

<b>Income</b> (All figures should represent MONTHLY amounts)	£
BF4 Wages/salary	
BF10 Other income	
BF18 Pensions	
BF31 Benefits	
<b>BF32 Total income</b>	

Please confirm that you have discussed the use of assets to make lump sum payments? **Yes**

<b>Expenditure</b> (All figures should represent MONTHLY spend)	£
BF43 Rent	
BF44 Mortgage	
BF45 Other secured loans (2nd mortgage)	
BF46 Council tax	
BF55 Total other housing costs	
BF63 Total utilities	
BF64 Court fines	
BF65 Maintenance/child support	
BF66 Pension payments/AVCs	
BF67 Other life assurance	
BF68 HP/conditional sale	
BF69 TV licence	
BF70 Telephone	
BF71 Mobile phone	
BF85 Total travel	
BF95 Total housekeeping	
BF101 Total children	
BF105 Total health	
BF108 Total pets	
BF113 Total repairs & maintenance	
BF124 Total other expenditure	
<b>BF125 Total expenditure</b>	

<b>Net income calculation</b>	
BF32 Total monthly income	£
BF125 Total monthly expenditure	£
<b>Available income per month</b>	£

<b>Creditor sheet 1 - Priority debts</b>		
Debt	Arrears £	Payment/offer £
Rent		
Mortgage		
Other secured loans		
Court fines		
Council tax		
Maintenance/child support		
Gas		
Electricity		
Other utilities		
Total		
<b>Available income for other creditors</b>		

<b>Creditor sheet 2 - Other debts</b>			
Debt	Balance outstanding £	Court judgment? ✓ yes x no	Payment/offer £
<b>Total</b>			