

Conveyancing

# Homebuyer Legal Service

**UK** (except Scotland)

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If you have hearing or speech difficulties and are a textphone user, you can call us direct in text on **0800 37 80 01**. We also accept calls via BT TypeTalk. Just dial **18001** followed by the full telephone number you wish to ring.

**No move,  
no conveyancing  
fees**

FSC Guide



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P8578 (January 2011)



Proud to be different



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# Homebuyer Legal Service – fixed fees and peace of mind

Whether you're moving, or buying your first home, the whole process can be a little overwhelming at times. There seems to be an endless list of 'things to do', people to see, paperwork to sign, and all the while the clock's ticking. No wonder homebuying is regarded as one of the most stressful events in your life.

At Nationwide, we take a different approach to homebuying. How? By helping you keep the process all together. You see, as well as the great mortgages and competitive buildings and contents insurance we offer, we can also provide you with a fast, efficient, fixed fee Homebuyer Legal Service, generally known as conveyancing.

It could help make moving home a pleasure, not a pain.

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Ask in branch  
Call 0800 30 20 10  
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# Homebuyer Legal Service

## What is conveyancing?

Conveyancing is the term that describes the legal processes involved in home buying and selling. Conveyancing is normally performed by a solicitors practice, although more and more licensed conveyancers are offering this service. Conveyancing is a vital part of the home buying process and that's why we offer our Homebuyer Legal Service.

## One less thing to think about

As a home buyer, or seller, you have enough to worry about finding a new home and arranging a mortgage. Finding the right conveyancer to handle your purchase and sale needn't be a hassle. Why? Because we can appoint an efficient conveyancer for you through our Homebuyer Legal Service who will contact you directly.

## How the Homebuyer Legal Service works

Our Homebuyer Legal Service comprises a network of carefully chosen conveyancers from a selected range of independent firms. They're all very experienced conveyancers and all work for a fixed cost.

You pay a fixed fee to cover your conveyancer obtaining, considering and reporting to you on all the standard, relevant home buying legal paperwork (including your mortgage).

This work ensures that the sellers have the legal right to sell you the property and that your new home has the rights that you expect, and isn't subject to restrictions that you'd find unacceptable, such as a public footpath through the garden.

The conveyancer's work also ensures that you are bound to buy the property through the exchange of contracts, and that the purchase is completed for you by transferring your mortgage funds.

If you require your conveyancer to carry out additional work on your behalf, there may be an additional fee that will be agreed between you and your conveyancer.

Fees will vary depending on the price of the property and whether you're just buying, or buying and selling.

Fees are also linked to whether the property is freehold or leasehold.

Fixed fee including VAT (currently 20%)		
Price Band	Freehold purchase or sale	Leasehold purchase or sale
Up to £60,000	£586.80	£736.80
£60,001 - £100,000	£640.80	£790.80
£100,001 - £300,000	£700.80	£880.80
£300,000 - £600,000	£768.00	£948.00
£600,001 - £900,000	£970.80	£1,210.80
£900,001 - £2,500,000	£1,234.80	£1,714.80

### Additional costs to the fixed fee:

- Transferring monies from your conveyancer to the seller's conveyancer (TT fee) – £35 + VAT (currently 20%)
- Completion of a land transaction return. This is a mandatory form used to calculate the amount of stamp duty payable on every purchase – £75 + VAT (currently 20%)
- File Scanning and Storage – £20 + VAT (currently 20%)

### **This fixed fee is not charged if you do not complete the purchase of your new home.**

There are also other costs associated with purchasing a home for which you will be responsible, including;

- Stamp Duty Land Tax which varies depending on the purchase price of the property.
- A number of searches which vary depending on actual circumstances, including location.
- A leasehold supplement for leasehold properties, typically between £125 and £200.

# Homebuyer Legal Service

## Rare costs

If the new home you wish to purchase does not meet the requirements that the conveyancer thinks that you should be expecting, i.e. there is a problem with the title to the property, there may be other costs to you.

This is a rare circumstance and you will be informed by your conveyancer of the issue and of any potential impact on the final cost.

Please note: some of these associated costs are paid by your conveyancer to other people and are not refundable if you fail to complete your purchase.

The conveyancer will pay to Nationwide and LMS (the firm who validate and co-ordinate the selected conveyancers) a marketing fee from their own funds; you are not responsible for payment of this fee.

This fee is part of the usual costs that a conveyancer may incur in marketing their business and is used to contribute towards the ongoing quality control, audit and development of their firm.

The amount of this fee will be detailed to you in correspondence from LMS and the chosen conveyancer.

As you can see there are a number of legal costs when moving home. We hope the example set out on the next page will help to explain what these costs can be.

# Example of legal costs

Mr and Mrs Crossley are hoping to move home. They have found a house worth £175,500 near the centre of Reading and have decided to get their conveyancing work completed through the Nationwide Homebuyer Legal Service. Their house is a freehold property.

The costs involved are:	
Fixed legal costs	£700.80
TT Fee	£35.00 + VAT (currently 20%)
File Scanning and Storage	£20.00 + VAT (currently 20%)
Stamp Duty Land Tax	£75.00 + VAT (currently 20%)
Sub-total	£856.80
Stamp Duty	£1,755.00
Local Authority search	£130.00
Water and Drainage search	£41.50
Environmental search	£41.70
Land Registry search	£8.00
Land Registration fee	£200.00
Bankruptcy search (per person)	£2.00
Total	£3,035.00

Unfortunately, due to unforeseen circumstances after four weeks they are unable to buy this home. But because they have the Nationwide Homebuyer Legal Service they have not been charged for their main legal fee of £700.80, the land was not registered and stamp duty was not charged as the purchase was not completed. In the end, Mr and Mrs Crossley lost only £200.25 for the searches that they had carried out. A bankruptcy search is carried out late in the process and so a charge had not been incurred.

If you decide to proceed with the Nationwide service, your chosen conveyancer will send you a letter incorporating a detailed cost breakdown. You are free to either accept these costs or seek a quote from, and proceed with, a conveyancer of your choice.

## Homebuyer Legal Service

The Nationwide service can also help to sell your home for which there will be a similar fixed conveyancing fee, although there are fewer other legal costs, for example, Stamp Duty Land Tax is not applicable when selling your home.

Please note that our Homebuyer Legal Service is only available in England and Wales, Scotland and Northern Ireland. Please be aware that fees vary in Scotland and Northern Ireland.

If you are buying or selling in Scotland please refer to our separate Homebuyer Legal Service leaflet for Scotland, if you are buying or selling in Northern Ireland please ask for a specific quote.

### No move, no conveyancing fee

If the worst happens and the sale or purchase does not complete, you will not be charged your agreed Homebuyer Legal Service fixed legal fees. You will however, be liable for any costs incurred by your conveyancer, such as searches.

### Keep up to date online

Once your conveyancer has been appointed, you will deal directly with them. They will be on hand to help you through every stage.

You can keep fully updated on all stages of the conveyancing process online at [www.trackmycase.com](http://www.trackmycase.com).

Every time your conveyancer completes a stage of your case, this real-time service will update your file automatically.

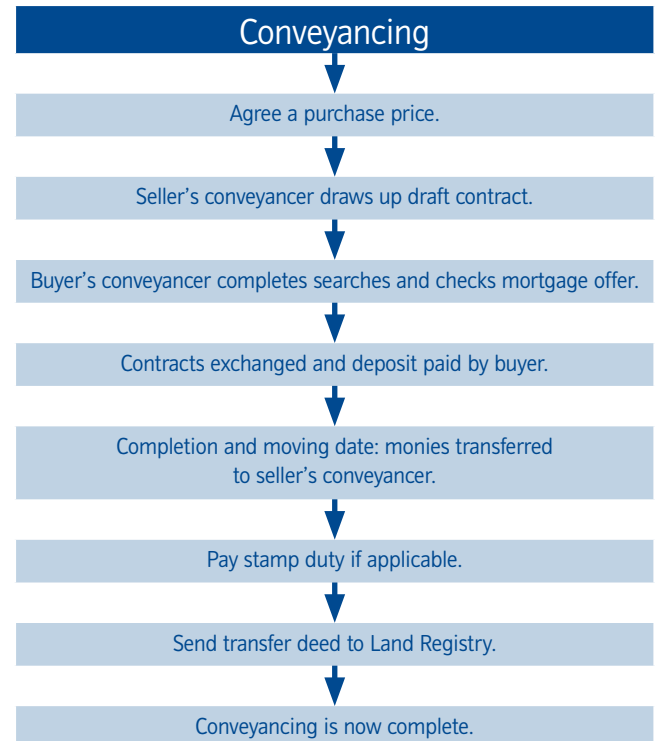
You can then access your case, using your personal case number and current postcode, 24 hours a day, 7 days a week.

You can also register at [www.trackmycase.com](http://www.trackmycase.com) to receive text updates.

The conveyancer instructed will do their very best to ensure that your property purchase is completed as quickly as possible, however, you need to be aware that delays can and do happen for reasons which are beyond their control.

## Conveyancing process

To help you understand the conveyancing process, we've created a simple diagram below and jargon buster on the next page.



# Jargon buster

## Here's a quick jargon-busting guide to some of the terminology:

**Completion** – the point when you become the legal owner of a property and you can legally move in.

**Contract** – a document that agrees the terms of the sale. It's signed by the buyer and seller and both conveyancers keep copies.

**Conveyancing** – the legal processes involved in buying and selling a property.

**Exchange of contracts** – the point at which buyers and sellers have legally committed to a deal (in England and Wales).

**HM Land Registry** – the government organisation that holds records of all registered properties in England and Wales.

**Mortgage deed** – the document lodged at Land Registry to secure the mortgage over the property.

**Transfer deed** – this document records a change in ownership and is sent to the Land Registry on completion.

**Local Authority searches** – searches your conveyancer will undertake with the local authority when you are buying a property to check if there is anything that could effect the value of your property in the future, like new roads or planning consent for new buildings.

**Stamp Duty Land Tax** – (SDLT) is a Government tax on property purchases.

Go to [www.hmrc.gov.uk/sdlt/intro/rates-thresholds.htm](http://www.hmrc.gov.uk/sdlt/intro/rates-thresholds.htm).

## Find out more

We want to help you ensure your home buying, and selling, experience is a pleasant one. That's why we recommend our Homebuyer Legal Service to you. If you'd like to appoint a Homebuyer Legal Service conveyancer, please contact a mortgage consultant in your local branch or call **0800 30 20 10**, and we will be happy to arrange it for you. It could save you a lot of time and money.